**Foulness Island Parish Council**

[www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

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07941500003. 01702 549308. [helloelaine@btinternet.com](mailto:helloelaine@btinternet.com) bsummvint@hotmail.com **AGENDA**

**YOU ARE HEREBY SUMMONED TO THE MEETING OF**

**THE FOULNESS ISLAND PARISH COUNCIL**

**at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

**on WEDNESDAY 28th SEPTEMBER 2022 at 7.00 pm.**

Chairman's opening remarks.

**Item: An** **informal Meeting** (15 minutes)

for Foulness Island Residents, the F.I. Parish Councillors and QinetiQ only.

……………………………………………………………………………………………………………………………………………………………………………………………

1. **The Chairman to declare the formal meeting open: 7. -- pm**.

i Councillors:

ii Members of the Public

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

**during the progress of the meeting.**

**4. One Minute’s Silence, in respect of the Memory of the late Queen Elizabeth 11:**

To stand:

**5. The Agenda Format:**

To discuss a modification:

**6. Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

**7. To receive the Minutes of the Meeting of the 29th June 2022:**

To agree:

**8. Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 40 i/ii) Funeral Directors enquiry re: gravestones location.

The Clerk’s report:

ii (Minute 40 iii) Update of FIPC membership.

The Clerk’s report:

**9. The Adoption of the updated Model Code of Conduct:**

i The RDC adoption of the updated Model Code of Conduct for Councillors on 26th June 2022.

ii To discuss the Parish Council’s alinement with the RDC adoption above.

**10. Finance:**

i To receive the FIPC Financial Statements (circulated on 28th September 2022).

ii To receive the Co-op Bank Financial Statements (circulated on 28th September 2022).

iii The FIPC balances to be checked as correct against Co-op Bank Statements by Cllrs: …………… and ………………….

iv The Clerk’s letter to PKF (External Auditor) forwarding the Exemption Certificate for FIPC.

v The dates set for the Period of the Exercise of Public Rights (Audit 21-22) as 04/07/22 – 12/08/22.

vi The Clerk’s report re: The Internal Auditor for 2022-2023.

vii To ratify and resolve all Income and the Clerk/RFO transfer payments of all received salaries and invoices:

02/07/22 B Summerfield re: Salary July NALC/EALC rate (Nett) @ £159-17.

06/07/22 A payment to re: HMRC re: 1st Quarter PAYE-RTI @ £159-17.

18/07/22 A payment to Auditing Solutions Ltd re: Internal Audit 2021-22 @ £552-00.

01/08/22 B Summerfield re: Salary August NALC/EALC rate (Nett) @ £159-17.

30/08/22 A payment to DIO re: Bus Stop Courts End @ 60-00.

02/09/22 B Summerfield re: Salary September NALC/EALC rate (Nett) @ £159-17.

viii To resolve: all invoiced and ratified payments, auditing statements, financial statements, receipts and Bank transfers.

Proposed by Councillors: ……………. seconded by ………………….. and agreed by all.

**11. Planning:**

i Application no 22/00701/FUL 26, Churchend, Foulness Island, Essex. SS3 9XQ.

(Replacement of the Insulation, Plastic Wrap and Cladding).

ii Application no 22/00700/FUL 29, Churchend, Foulness Island, Essex. SS3 9XQ.

(Replacement of Insulation, Plastic Wrap and Cladding on 29-30).

**12. Correspondence:**

i The publications of the QQ ‘Foulness Residents’ Updates: July/August/September2022.

ii The publication of the Foulness Island newsletters of July/September 2022.

iii Printed Publications and General Information received by the Clerk are available on demand.

**13. Streetlights:**

Councillors reports:

**14. Highways:**

i Councillor Mr A Holyland’s weekly defibrillator inspection reports:

ii Councillors reports:

**15. Play space reports:**

Councillor Mr G Bickford’s inspection reports:

**16. Website:** (The website is to be brought up to date with the inclusion of this meetings’ information).

The Clerk’s report:

**17. Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

Items:

**18. The next Foulness Island Parish Council Meeting:**

To agree: **WEDNESDAY** **7th DECEMBER 2022.**

23/09/2022. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)